ON-SET TEMPLATE

SCRIPTEASE.APP

# SCRIPT SUPERVISOR NOTES SHEET

PROJECT NAME _____ DATE _____

SHOOT DAY _____ UNIT _____

## PRODUCTION HEADER

EPISODE/FILM _____ DIRECTOR _____ SCRIPT SUPERVISOR _____

PAGE _____

## SETUP / TAKE NOTES

| SCENE | SETUP | TAKE | ROLL | LENS | SOUND ROLL | MOS/SYNC | CIRCLE | SCRIPT NOTES |
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## DIALOGUE & ACTION CHANGES

Track ad-libs, line changes, omitted lines, and action variances.

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# CONTINUITY LOG SHEET

PROJECT NAME _____ DATE _____

SHOOT DAY _____ UNIT _____

## SCENE INFO

SCENE # _____ INT/EXT _____ D/N _____

LOCATION _____ SCRIPT DAY _____

## CONTINUITY TRACKING

| BEAT / MOMENT | CHARACTER | WARDROBE / HERO PROPS | SCREEN DIRECTION / EYELINE | RESET NOTES |
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## SUPERVISOR NOTES

Flag continuity risks for pickups, inserts, and VFX dependencies.

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# DAILY PROGRESS REPORT (SCRIPT SUPERVISOR)

PROJECT NAME _____ DATE _____

SHOOT DAY _____ UNIT _____

## DAY SUMMARY

CALL TIME _____ LUNCH _____ WRAP _____

SCRIPT SUPERVISOR _____ DIRECTOR _____ 1ST AD _____

## SCENES PROGRESS

| SCENE # | PG SCHEDULED | PG COMPLETED | SETUPS | EST. SCREEN TIME | STATUS |
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## DELAY / LOSS NOTES

Record causes of loss and remaining script progress for tomorrow.

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# CIRCLE TAKE / EDITOR NOTES SHEET

PROJECT NAME _____ DATE _____

SHOOT DAY _____ UNIT _____

## SESSION HEADER

EDITOR _____ SCENE # _____ SEQUENCE _____

PAGE _____

## TAKE SELECTION

| SCENE | SHOT | TAKE | CIRCLE | ALT | SELECT REASON | NOISE/OVERLAP | PERFORMANCE | EDIT PRIORITY |
|---|---|---|---|---|---|---|---|---|
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## ADDITIONAL EDIT NOTES

Use for editorial caveats, line alternatives, and preferred cut points.

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# CAMERA CONTINUITY LOG

PROJECT NAME _____ DATE _____

SHOOT DAY _____ UNIT _____

## CONTINUITY HEADER

SCENE # _____ OPERATOR _____ MATCH TARGET _____

## MATCH NOTES

| SHOT | FRAME LINE | LENS/FOCAL | CAM HEIGHT | DISTANCE | MOVEMENT | REFERENCE | CONTINUITY NOTE |
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## PICKUP / SECOND UNIT NOTES

Document exact match requirements for reshoots and second unit.